

	<p>Denver Botanic Gardens' Herbaria 1005 York Street Denver, CO 80206 (720) 865-3589</p>	<p>CERTIFICATE OF DONATION</p>	
<p>Donor's Name(s):</p>			
<p>Address:</p>		<p>Phone: () -</p>	
<p>City:</p>		<p>State:</p>	<p>Zip:</p>
<p>Email:</p>			

I/We convey to the Denver Botanic Gardens Herbarium the following item(s):

Description: *(use reverse side if necessary)*

as an unrestricted gift, and transfer legal title for the item(s) to the Gardens. I/We further agree that these items may be cleaned, conserved, exhibited and used in research as the Gardens sees fit. I/We understand that all donations are subject to review by the Herbarium's accession committee. I/We agree that any materials in this gift that are NOT accessioned into the Herbarium's collections may be used by the Gardens as it sees fit. I/We understand and agree that the materials conveyed shall be displayed at the discretion of the Gardens staff and will not necessarily be on public view. I/We understand that although my/our name will remain in the Gardens' permanent records as donor of these materials it will not necessarily be with these items if they are exhibited.

- By checking this box, I/we declare that any item(s) NOT accessioned into the Herbarium's collection shall be returned to the donor. *Note: if checked, notice will be given by EMAIL ONLY. It is not the responsibility of Herbarium staff to ensure receipt of this notice. Items not accessioned must be retrieved within two (2) weeks of notification. Items will NOT be returned to the donor via mail. After two weeks, all items will be declared abandoned and will become the property of the Gardens.*

PLEASE NOTE: According to IRS regulations, establishing a dollar value on donated items is the exclusive responsibility of the donor. Donor did not receive any goods or services in return for this donation.

Donor Signature(s): _____ Date: _____

Herbarium Representative: _____ Date: _____