

Protocol for Creating Checklist in SEINet

SEINet Home

swbiodiversity.org/portal/index.php

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SEINet Arizona Chapter

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Welcome to SEINet

The SEINet data portal was created to serve as a gateway to distributed data resources of interest to the environmental research community within Arizona. Through a common web interface, we offer tools to locate, access and work with a variety of data. SEINet is more than just a web site - it is a suite of data access technologies and a distributed network of collections, museums and agencies that provide environmental information.

To learn more about the features and capabilities available through this site, visit the [Symbiota Help Pages](#). Join SEINet as a regular visitor and please send your feedback to seinetAdmin@asu.edu. Visit the [Data Usage Policy](#) page for information on how to cite data obtained from this web resource.

Visit some of the other regional data portals that are fellow members of the SEINet Network.

- Intermountain Regional Herbarium Network
- Madrean Archipelago Biodiversity Assessment (MABA)
- Midwest Herbaria
- New Mexico Biodiversity
- North American Network of Small Herbaria
- North Great Plains Herbaria
- SERNEC (Southeast USA)

Taxon Search

Plant of the Day

What is this plant?
Click here to test your knowledge

 Development of SEINet, Symbiota, and several of the specimen databases have been supported by National Science Foundation Grants (DBI 9983132, BRC 0237418, DBI 0743827, DBI 0847966)

Fill out all required information, then click create login.

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Create New Profile

Login Details

Login: *

Password: *

Password Again: *

First Name: *

Last Name: *

Email Address: *

* required fields

Information below is optional, but encouraged

Title:

Institution:

City:

State:

Zip Code:

Country:

Url:

Biography:

Public can view email and bio within website (e.g. photographer listing)

You may need to return to home page and click Log In.

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Login.

SEINet Login

swbiodiversity.org/seinet/profile/index.php?refurl=/seinet/index.php?

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Login:

Password:


Remember me on this computer

Login

Don't have an Account?
Create an account here

Can't remember your password?
[Reset Password](#)

Can't Remember Login Name?
Retrieve Login



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Click on 'My Profile'.

SEINet Arizona Chapter

You will now see your name here.

Welcome Melissa! My Profile Logout Sitemap

Welcome to SEINet

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What is this plant?
Click here to test your knowledge

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You will have no checklists assigned to your account. Click on the little green cross.

SEINet - View User Profile x
swbiodiversity.org/seinet/profile/viewprofile.php

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Species Checklists Specimen Management User Profile

Checklists assigned to your account +

- Arkansas Valley Rapid Floristic Inventory
- Baca National Wildlife Refuge Floristic Inventory
- Bluff Lake Natural Area
- Cherokee Ranch & Castle 2012 Floristic Inventory
- Denver Botanic Gardens at Chatfield
- Denver Botanic Gardens Chatfield Thistles (ID)
- Denver, City and County
- East Lost Park BioBlitz 2012
- Humphreys Ranch Botanical Inventory
- Manitou Experimental Forest
- mineral county
- Mt. Goliath & Mt. Evans Poaceae, Cyperaceae, and Juncaceae Checklist
- Opal Lake, Archuleta County
- Plains Conservation Center
- Preliminary Checklist for the Arkansas Valley
- trial
- trial2

Inventory Project Administration

- Colorado

A new checklist opens.

The screenshot shows a web browser window with the URL `swbiodiversity.org/seinet/profile/viewprofile.php#`. The page header includes the SEINet logo and 'Arizona Chapter'. A navigation menu contains links for Home, Search, Images, Games, Links, Flora Projects, Agency Floras, and Dynamic Floras. A user profile bar at the top right says 'Welcome Melissa! My Profile Logout Sitemap'. Below this is a sub-menu with 'Species Checklists', 'Specimen Management', and 'User Profile'. The main content area is titled 'Checklists assigned to your account +'. It features a 'Create a New Checklist' form with the following fields: Checklist Name, Authors, Checklist Type (set to 'General Checklist'), Locality, Publication, Abstract, Notes, Latitude Centroid, Longitude Centroid, Point Radius (meters), and Polygon Footprint (with a 'Create footprint polygon.' button). The 'Parent Checklist' is set to 'None Selected' and 'Access' is 'Private'. A 'Create Checklist' button is at the bottom of the form. Below the form is a list of existing checklists, each with a link icon.

Species Checklists Specimen Management User Profile

Checklists assigned to your account +

Create a New Checklist

Checklist Name

Authors

Checklist Type
General Checklist

Locality

Publication

Abstract

Notes

Latitude Centroid Longitude Centroid Point Radius (meters) Polygon Footprint
Create footprint polygon.

Parent Checklist:
None Selected

Access: Private

Create Checklist

- Arkansas Valley Rapid Floristic Inventory
- Baca National Wildlife Refuge Floristic Inventory
- Bluff Lake Natural Area
- Cherokee Ranch & Castle 2012 Floristic Inventory
- Denver Botanic Gardens at Chatfield
- Denver Botanic Gardens Chatfield Thistles (ID)
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- Mt. Goliath & Mt. Evans Poaceae, Cyperaceae, and Juncaceae Checklist
- Opal Lake, Archuleta County
- Plains Conservation Center

Fill out the information. Make sure that you change access to public, if you want the checklist public. If you forget, you can do this later. Then, click 'Create Checklist'.

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Species Checklists Specimen Management User Profile

Checklists assigned to your account +

Create a New Checklist

Checklist Name
Example Checklist

Authors
Melissa Islam

Checklist Type
General Checklist

Locality
Information about locality.

Publication
If any, otherwise leave blank

Abstract
Fill out as much information as you can about the project and participants that worked to put the checklist together.

Notes

Latitude Centroid **Longitude Centroid** **Point Radius (meters)** **Polygon Footprint**
Create footprint polygon.

Parent Checklist:
None Selected

Access: Private

Create Checklist

Switch to public. Leave Parent Checklist as 'None Selected'.

- Arkansas Valley Rapid Floristic Inventory
- Baca National Wildlife Refuge Floristic Inventory
- Bluff Lake Natural Area
- Cherokee Ranch & Castle 2012 Floristic Inventory
- Denver Botanic Gardens at Chatfield
- Denver Botanic Gardens Chatfield Thistles (ID)
- Denver, City and County
- East Lost Park BioBlitz 2012
- Humphreys Ranch Botanical Inventory
- Manitou Experimental Forest

To add species, you can add one at a time or batch upload a spreadsheet.

The screenshot shows the SEINet Arizona Chapter website interface. The main content area displays "Example Checklist" with metadata: Authors: Melissa Islam, Publication: If any, otherwise leave blank, and a link for More Details. Below this, it shows statistics: Families: 0, Genera: 0, Species: 0 (species rank), and Total Taxa: 0 (including subsp. and var.). The central message is "No Taxa Found".

On the right sidebar, there are two main sections:

- Options:** Includes a search box, checkboxes for "Common Names" and "Synonyms" (checked), a "Filter:" dropdown menu set to "Original Checklist", and checkboxes for "Common Names", "Display as Images", "Notes & Vouchers", "Taxon Authors", and "Show Taxa Alphabetically". There is also a "Rebuild List" button.
- Add New Species to Checklist:** Contains input fields for "Taxon:", "Family Override:", "Habitat:", "Abundance:", "Notes:", "Internal Notes:", and "Source:". Below these fields are two buttons: "Add Species to List" and "Batch Upload Spreadsheet". The "Batch Upload Spreadsheet" button is circled in red, and a hand cursor icon points to it.

Annotations on the page include:

- A text box pointing to the "Taxon:" field: "Fill in name here to add one at a time."
- A text box pointing to the "Batch Upload Spreadsheet" button: "Click here to batch upload."

At the bottom of the page, there is an NSF logo and a footer: "Development of SEINet, Symbiota, and several of the specimen databases have been supported by National Science Foundation Grants (DBI 9983132, BRC 0237418, DBI 0743827, DBI 0847966)".

If you clicked batch upload, then you will see this page. File must be csv. Follow the instructions below. SEINet will provide authority and family name unless you include that information and override. I recommend not adding that information. If the scientific name is misspelled, you will get a warning and the name will not be uploaded. You can then add that species individually.



SEINet Species Checklist L x

swbiodiversity.org/seinet/checklists/tools/checklistloader.php?clid=3688&pid=

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Home >> Return to Checklist >> **Checklists Loader**

Example Checklist

Authors: Melissa Islam

Checklist Upload Form

Checklist File: Choose File No file chosen

First line contains header

Taxonomic Resolution: Leave Taxonomy As Is

Must be a CSV that follows one of the following criteria. Note that Excel spreadsheets can be saved as a CSV file.

- First column consisting of the scientific name, with or without authors
- First row contains following column names (in any order):
 - sciname (required)
 - family (optional)
 - habitat (optional)
 - abundance (optional)
 - notes (optional)

Upload Checklist



Development of SEINet, Symbiota, and several of the specimen databases have been supported by National Science Foundation Grants (DBI 9983132, BRC 0237418, DBI 0743827, DBI 0847966)

Once uploaded, your checklist will look something like this. If you collected vouchers for these species and those vouchers are on SEINet, you can link them using the icons on the upper right. You can shift how the information is displayed, filter, or search using the box on the middle right.

swbiodiversity.org/seinet/checklists/checklist.php?cl=3009&proj=&dynclid=0

SEINet Arizona Chapter

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Welcome Melissa! My Profile Logout Sitemap

Home >> Cherokee Ranch & Castle 2012 Floristic Inventory

Cherokee Ranch & Castle 2012 Floristic Inventory

Authors: Melissa Islam & Pam Regensberg
[Less Details](#)

Locality: Cherokee Ranch & Castle, near Sedalia, Douglas County, Colorado. (39.449980, -104.934880)
Abstract: Cherokee Ranch & Castle is a 3,100 acre historic ranch approximately 20 miles south of Denver. The ranch is in the Colorado Piedmont (Great Plains Province), located between the South Platte and the Arkansas rivers. The piedmont is bounded by the Rocky Mountains to the west and the High Plains on the east. Within the Colorado Piedmont, the ranch is located at the base of the Front Range in the urban corridor. Inherent to its past use as a working cattle ranch and its proximity to surrounding urban development, are the introduction of exotic species, several of which were documented during this 2012 inventory process. However, pockets within the ranch are less affected by urbanization and retain many aspects of the native flora. In 2012, Denver Botanic Gardens conducted the first floristic inventory of the property with support from Cherokee Ranch & Castle Foundation.

Families: 60
Genera: 201
Species: 270 (species rank)
Total Taxa: 270 (including subsp. and var.)

AMARANTHACEAE
Chenopodium berlandieri subsp. *zschackii*
Chenopodium leptophyllum
Chenopodium simplex

AMARYLLIDACEAE
Allium cernuum
Allium textile

ANACARDIACEAE
Rhus trilobata
Toxicodendron rydbergii

APIACEAE
Conium maculatum
Ligusticum porteri
Lomatium orientale
Osmorhiza berteroi

APOCYNACEAE
Apocynum androsaemifolium

ASPARAGACEAE
Asparagus officinalis

Options

Search:
[Search Box]
 Common Names
 Synonyms

Filter:
Original Checklist [Dropdown]
 Common Names
 Display as Images
 Notes & Vouchers
 Taxon Authors
 Show Taxa Alphabetically
Rebuild List [Print] [PDF] [Image]

Map: Cherokee Ranch & Castle, Douglas County, Colorado

Change display, filter, download etc.

If you want the checklist to show up under the 'Colorado Flora'. Make sure the checklist is public, then email me the name of the checklist. I will link the checklist so it will appear listed with the other Colorado checklists.

Any questions, feel free to ask me.

melissa.islam@botanicgardens.org